

How to request a regrade of your Quest quiz or exam

A Good Reason to Request a Regrade: Occasionally you will look at your grades from a quiz or exam and say, “that can’t possibly be right.” Usually this is because you got a zero or no test score was recorded. The reason for this is that

YOU MESSED UP

That’s okay, we will fix it if you let us know.

A Bad Reason to Request a Regrade: Occasionally you will look at your grades from a quiz or exam and say, “that can’t possibly be right” when you received a 55 instead of a 92. You will want to blame the scantron, or the pencil you were using, or the computer that did the grading. Guess what

YOU **DIDN’T** MESS UP

At least not on the scantron. Actually where you messed up is thinking you knew the material when you didn’t. Still, you can request a regrade and even though in the history of the world, the computer has never messed up in grading a scantron, we will humor you and rescan.

To request a regrade, send an e-mail to Travis at ubertravis@gmail.com that does the following:

1. Includes the words “Regrade Request Laude” in the subject heading.
2. Provides adequate information in the body of the e-mail including the unique number of the course, your name, eid, the exact assignment (e.g. make up exam 1 if it was the first make up exam), version number and a clear concise summary of the concern.

Travis will get back to you pronto.

Deadline for Regrades. There will be a two-week limit with respect to regrades on quizzes. So if you do not submit a regrade request to Travis by e-mail within two weeks of the quiz date, you get the grade that is recorded. With exams we will give you a little more slack, but try to be prompt with your regrade requests.